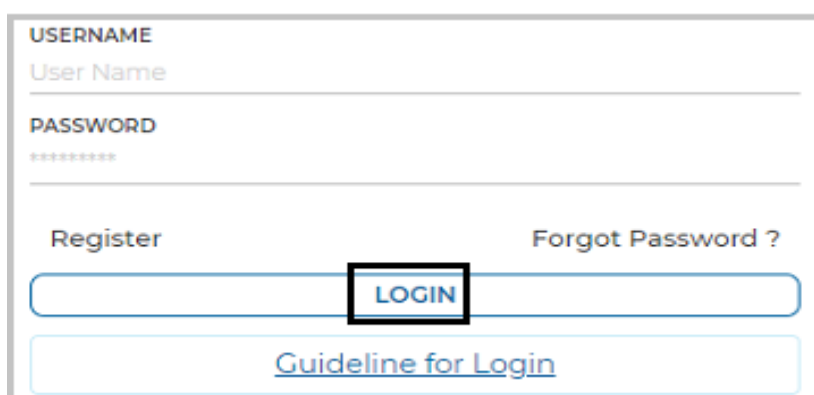


Guidelines for Login

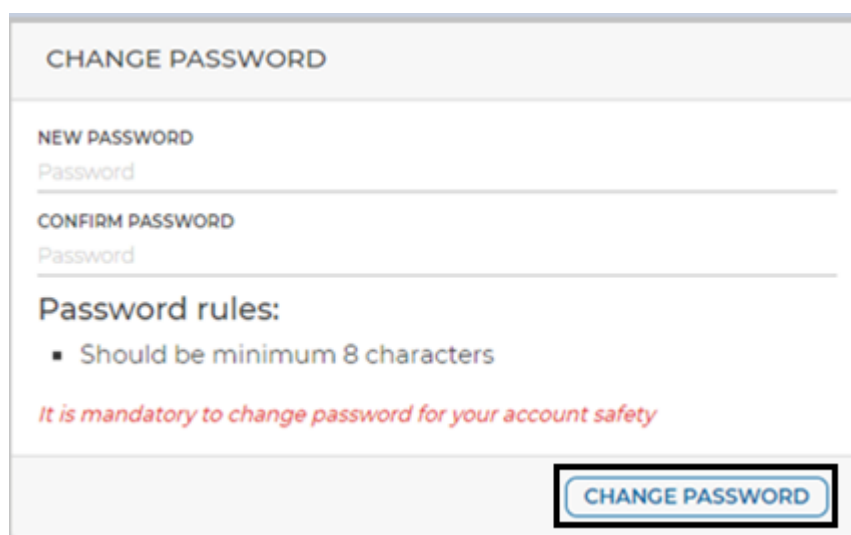
Kindly open the Internet Browser (preferably Google Chrome or Firefox) and enter the URL **npssmv.edchemy.com** in the main address tab

- Enter registered mobile number in Username field and enter the one-time password received to your registered mobile number in Password field
- Click on **Login** button



The login form contains two input fields: 'USERNAME' with a placeholder 'User Name' and 'PASSWORD' with a placeholder '*****'. Below these fields are two links: 'Register' and 'Forgot Password?'. A 'LOGIN' button is centered below the links. At the bottom of the form is a link labeled 'Guideline for Login'.

- Enter the new password in **New Password** and **Confirm Password** fields and click on **Change Password** button (This is the one-time activity)

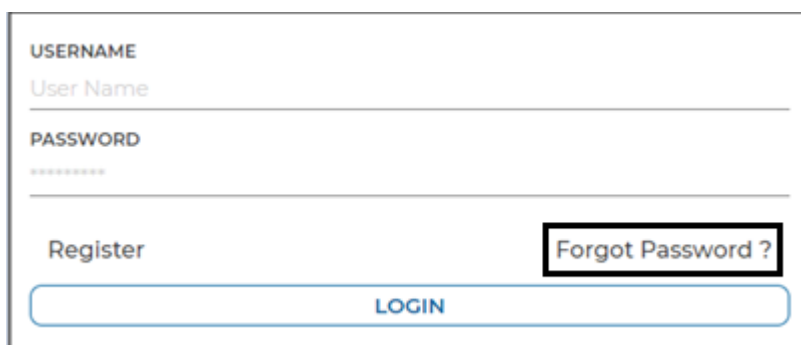


The 'CHANGE PASSWORD' form has two input fields: 'NEW PASSWORD' with a placeholder 'Password' and 'CONFIRM PASSWORD' with a placeholder 'Password'. Below these fields, the 'Password rules:' section lists a requirement: 'Should be minimum 8 characters'. A red message states: 'It is mandatory to change password for your account safety'. A 'CHANGE PASSWORD' button is located at the bottom right of the form.

- After clicking on change password button, screen will be redirected to login page again. Kindly login with **Username** and with the new **Password**.

Guidelines for Forgot Password

- Click on **Forgot Password** link



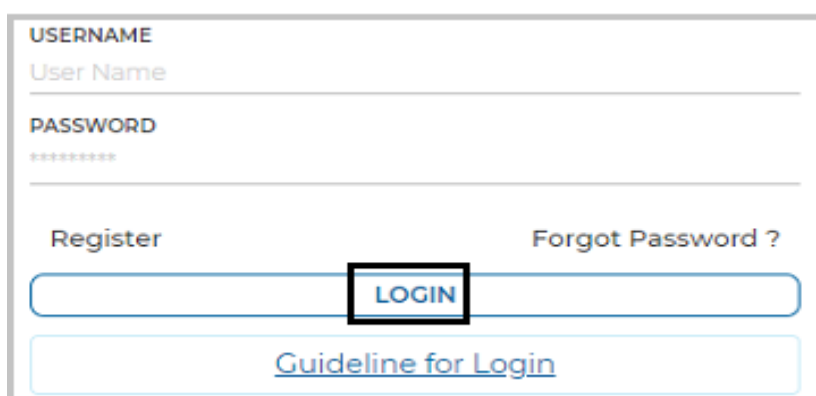
A screenshot of a login form. It has two input fields: 'USERNAME' with a placeholder 'User Name' and 'PASSWORD' with a placeholder '*****'. Below the fields are two links: 'Register' and 'Forgot Password ?'. The 'Forgot Password ?' link is highlighted with a black rectangular box. At the bottom is a wide button labeled 'LOGIN'.

- Enter the Username and click on **Reset Password** button.



A screenshot of a 'Reset Password' form. It has a title bar 'Reset Password' with a close button 'x'. Below is an input field 'USER NAME' with a placeholder 'YOUR USERNAME'. At the bottom is a button labeled 'RESET PASSWORD', which is highlighted with a black rectangular box.

- Enter the Username and Password which has been sent to registered mobile number and click on **Login** button



A screenshot of the login form, similar to the first one. It has 'USERNAME' and 'PASSWORD' fields. Below the fields are 'Register' and 'Forgot Password ?' links. The 'LOGIN' button is highlighted with a black rectangular box. At the bottom is a link labeled 'Guideline for Login'.

- Enter the **New Password** and same password in the **Confirm Password** fields and click on **Change Password** button

CHANGE PASSWORD

NEW PASSWORD
Password

CONFIRM PASSWORD
Password

Password rules:

- Should be minimum 8 characters

It is mandatory to change password for your account safety

CHANGE PASSWORD

Note: After clicking on change password button, screen will be redirected to login page again. Kindly login with Username mentioned in the SMS and with the new Password.

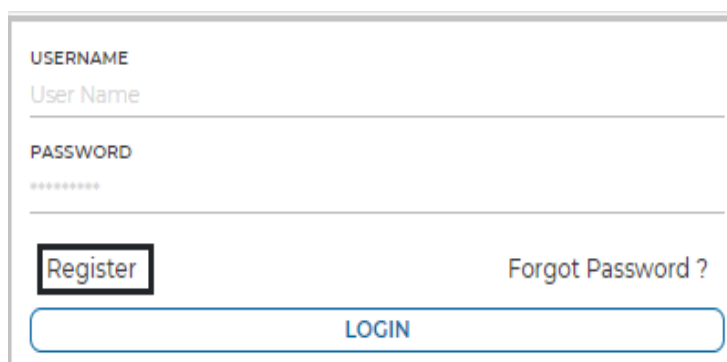
Guidelines to Register for Admission

Note: Existing Parents must apply for admission through Parent login only. Follow the below mentioned steps for new users.

Kindly open the Internet Browser (preferably Google Chrome or Firefox) and enter the URL **npssmv.edchemy.com** in the main address tab

Steps to Register

- Click on **Register** Link



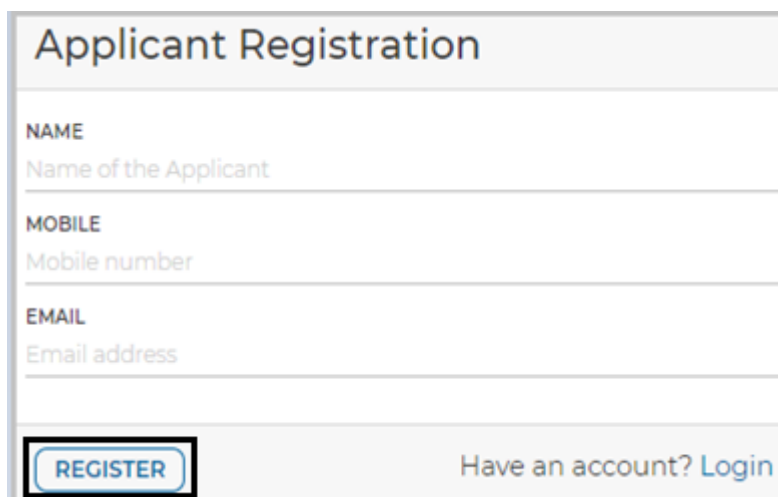
USERNAME
User Name

PASSWORD

Register [Forgot Password ?](#)

[LOGIN](#)

- Enter the **Name, Mobile number** (Username), **Email** and click on **Register** button



Applicant Registration

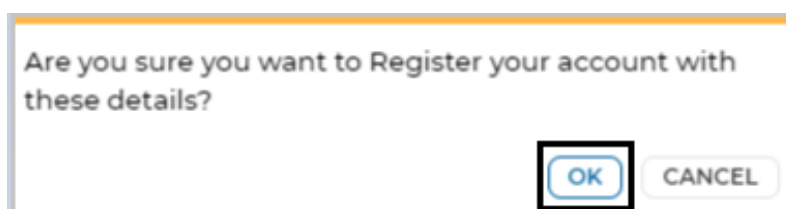
NAME
Name of the Applicant

MOBILE
Mobile number

EMAIL
Email address

REGISTER [Have an account? Login](#)

- Click on **OK** button

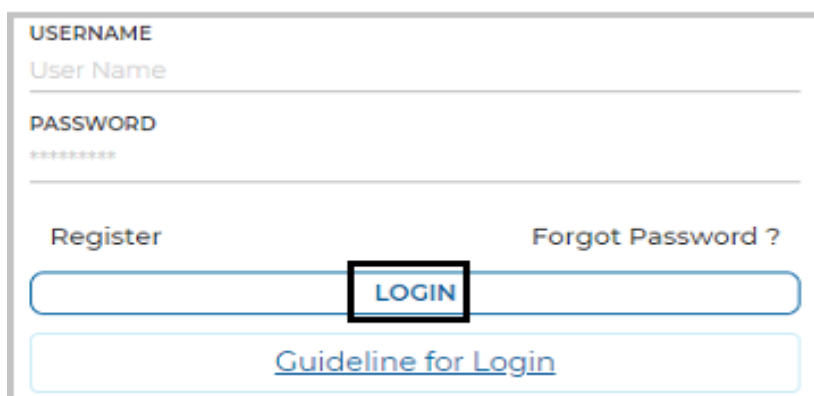


Are you sure you want to Register your account with these details?

OK [CANCEL](#)

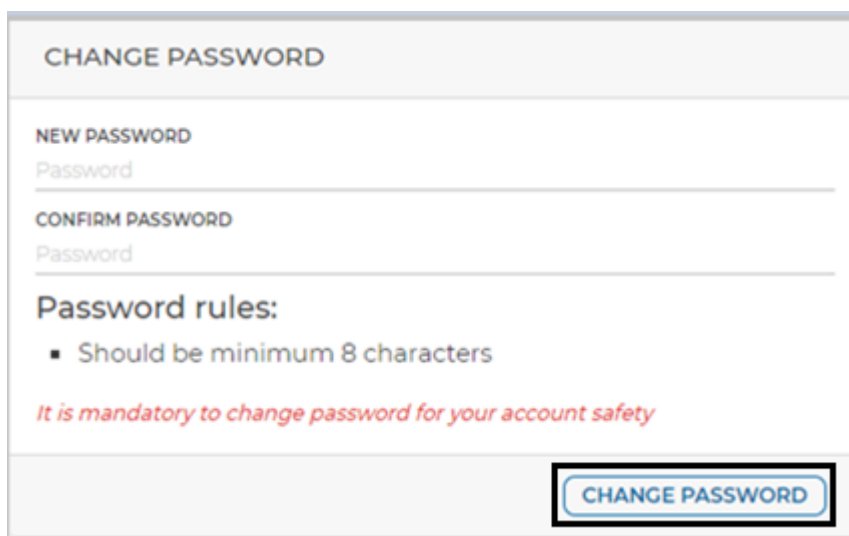
Steps to Login

- Enter registered mobile number in Username field and enter the one-time password received to your registered mobile number in Password field
- Click on **Login** button



The login form contains two input fields: 'USERNAME' with a placeholder 'User Name' and 'PASSWORD' with a placeholder '*****'. Below these fields are two links: 'Register' and 'Forgot Password?'. A 'LOGIN' button is centered below the links. At the bottom of the form is a link labeled 'Guideline for Login'.

- Enter the new password in **New Password** and **Confirm Password** fields and click on **Change Password** button (This is the one-time activity)



The 'CHANGE PASSWORD' form has two input fields: 'NEW PASSWORD' with a placeholder 'Password' and 'CONFIRM PASSWORD' with a placeholder 'Password'. Below these fields, the 'Password rules:' section lists a requirement: 'Should be minimum 8 characters'. A red message states: 'It is mandatory to change password for your account safety'. A 'CHANGE PASSWORD' button is located at the bottom right of the form.

- After clicking on change password button, screen will be redirected to login page again. Kindly login with **Username** and with the new **Password**.

Steps to apply for Application Form online

- After login, click on the Admission button

Admissions

Admissions are now open. Please click the Admission button below to access the Admission Dashboard.

ADMISSION

- Select the class from the dropdown and click on **Apply** button

Admission

Instructions to parents

Instructions for Parents :

- Ensure that application is filled properly and completely
- Incomplete form will not be accepted

Kindly use the updated version of Google Chrome or the Firefox browser.

To Apply select the Class and click the Apply button

Select the Class

APPLY

- Click on **Ok** button

You have selected the Class '**Grade 2**', click on **Ok** button to apply

OK

CANCEL

- Enter all the details in the form and click on **Submit Application Form** button

Modify Admission

General

Parents Info

Details of Previous Schooling

Name of the Pupil (In block letters) *

Name of the Pupil

Date of Birth (In words)

Date of Birth (In words)

Date of Birth *

Date of Birth

Gender *

Select

SAVE AS DRAFT

SUBMIT APPLICATION FORM

CLOSE

- Click on **Ok** button

- Application form status will be moved to 'Application Form Submitted' status. Click on the **Make Registration Fee Payment** button to pay the Registration fee

| | |
|--------------|----------------------------|
| Applied For | Form Status |
| Grade 2 | APPLICATION FORM SUBMITTED |
| Student Name | Application Number. |
| Test Student | 00017/24-25 |

[MAKE REGISTRATION FEE PAYMENT](#)


- Chose the payment mode and click on **Pay** button to complete the payment


Note: Based on the payment mode selected, additional transaction charges will be applicable.

- Once the Registration fee is paid, Application status will be updated as mentioned below

| | |
|--------------|----------------------------|
| Applied For | Form Status |
| Grade 2 | REGISTRATION FEES RECEIVED |
| Student Name | Application Number. |
| Test Student | 00017/24-25 |

- Click on the menu link on the left-hand top and select **Fee Payment Transactions** menu to check the payment details





[Fee Payment Transactions](#)